

# Douglas County Historical Society's 21<sup>th</sup> Annual Gallery of Trees

Dear Friends and Members,

The Douglas County Historical Society cordially invites you participate in our 21th annual Gallery of Trees, an exhibition of themed, decorated trees reflecting our community and the spirit of the holidays. This event is open to all individuals, community businesses and organizations. It is an excellent opportunity to showcase your group while supporting the Historical Society and its mission to enrich lives by preserving local history and making it accessible to our communities and visitors.

As a participant your tree and organizational will be promoted on our social media network throughout the month of December. Visitors to the Carson Valley Museum & Cultural Center will have the opportunity to view and vote for their favorite tree by cash donation. All trees will be promoted on our social media network throughout the event. The trees with the highest cash donations will be announced in the January 2018 issue of the Record-Courier newspaper and our DCHS Newsletter.

We hope you'll consider participating in this popular fundraiser. Deadline to enter is 3:00 p.m. Friday, November 17. Space is limited and will be assigned on a first come, first served basis so don't delay in returning the attached application form to our attention. Please call (775) 782-2555 should you have any questions regarding this event.

Sincerely,

Cindy Rogers,  
Museum Director

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## 2017 Gallery of Trees Rule & Requirements

### Key Dates:

Deadline to enter is 3:00 p.m., Friday, November 17.

The museum will be available for setup from 10:00 to 3:00 p.m. on Friday & Saturday, November 24 -25; and Monday through Thursday, November 27 – December 1. All trees must be in place by 3:00 p.m. Friday, December 1. We have pushcarts you can use to aid in moving your decorations into the museum from the parking lot.

Saturday, December 2, the Gallery of Trees opens at 10:00 a.m. in conjunction with our Holiday Gala. Activities include Santa's Cookie Shop, Selfies with Santa, Gingerbread House and Holiday Snow Globe Contest.

Saturday, December 16 from noon to 2:00 p.m. all participants, their family & friends are invited to attend our Artisan's Reception honoring all the groups participating in the Holiday Gala.

Participants are welcome to take down their tree during regular museum hours starting December 26. All trees must be removed from the museum by 3:00 p.m. January 5.

### Rules:

- 1) Only artificial trees are allowed. No live foliage or fresh perishable decorations are allowed. This includes popcorn, cranberries, flowers and holly.
- 2) Loose glitter, confetti, tinsel, soil, wood chips or spray-on snow is not allowed. Ornaments with glitter should be sprayed with shellac.
- 3) Use only mini-lights, LED preferred. You must also provide a 6' extension cord.
- 4) Accessory themed decorations may be placed under the tree, but please be sure they are unbreakable and do not present a tripping hazard. A minimum thirty-six inch walking corridor must be maintained between all the trees.
- 5) Please bring your own decorated advertising rack, basket, or a gift wrapped box to include literature about your business, organization or favorite charity.

# Douglas County Historical Society's 21th Annual Galley of Trees 2017 Application Form

## PLEASE PRINT:

Category of Tree:

Individual: Individual's Name: \_\_\_\_\_

Business: Name of Company: \_\_\_\_\_

Community: Social Group or Church Name: \_\_\_\_\_

Contact Individual: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

Web Address: \_\_\_\_\_

Indicate Size of Tree in Feet:

Height \_\_\_\_\_ Approximate Width: \_\_\_\_\_ Color of Tree: \_\_\_\_\_

The DCHS will create an 11" by 8.5" display card for your tree which will include the themed name of your tree and the organization or individual who created it.

Examples:

- A Barbie Christmas by the American Doll Collectors Society
- A Retro Rocket Christmas, by Dennis Little
- Le Sapin de Noël by the Carson Valley Francophone

What is the themed name of your tree as you wish it to appear on the display card?

\_\_\_\_\_

What is the individual's name or organization you wish to appear on the display card?

\_\_\_\_\_

Douglas County Historical Society is not responsible for fire, theft, or damage of tree.

I have read and agree to abide with the Rules & Regulation:

Signature of responsible person: \_\_\_\_\_, Date: \_\_\_\_\_

*Return this application to the Carson Valley Museum & Cultural Center  
by 3:00 p.m. Friday, November 17.*